

## Restrictions and Qualifications

You must complete this form if you are a first-time purchaser of B-, C-, or M-designated materials or if your existing Qualification Form is more than 5 years old.

MHS materials are restricted to qualified purchasers in accordance with the ethical and professional standards of the American Psychological Association and the Standards for Educational and Psychological Testing.

MHS maintains a high commitment to professional practice in testing and assessment. Many of the tests and materials presented in this catalogue are available only to qualified persons in accordance with the principles stated by the Canadian Psychological Association Code of Conduct and as described on page 162. Eligibility to purchase certain restricted materials is determined on the basis of training and experience.

**Purchasers of A-level tests** do not require any specific qualifications. **Purchasers of B-level tests** must have completed graduate-level courses in tests/measurement or have received equivalent documented training.

**Purchasers of C-level tests** must meet b-level qualifications, and must have training and/or experience in the use of tests, and have completed an advanced degree in an appropriate profession (e.g., psychology, psychiatry). Additionally, depending on state requirements, membership in a relevant professional organization (e.g., APA), or a state license/certificate in psychology or psychiatry may be necessary. Test-specific qualification criteria may also apply.

**Purchase of M-level tests** can only be purchased for use in a law enforcement agency setting. For more information, please contact [customerservice@mhs.com](mailto:customerservice@mhs.com) for more details.

This form should be completed by the person who will be using the test materials. Graduate students must have this form endorsed by a qualified supervising faculty member, who must also complete a separate Qualification Form (c-level tests cannot be purchased by graduate students).

Please ensure that you read and understand all of the Terms and Conditions of Sale and Use in the How To Order MHS Products section on pages 158-160.

Psychologists listed in the U.S. National Register of Health Service Providers in Psychology or members of the American Board of Professional Psychologists (ABPP) are only required to complete parts 1 and 4.

MHS is committed to protecting the security of your information. Please see MHS' Privacy Policy at [www.mhs.com](http://www.mhs.com).

### 1. Billing Address (please print clearly)

Business Address (preferred)     Home Address

Name

Degree/Title

Organization

Address (Business address preferred)    Suite

City    State or Prov/Country/Zip or Postal Code

License/Certificate #/Certificate Body    Phone

Fax    Email

Taxpayer Identification #     EIN     SSN (Individuals only)  
USA only

### 2. Your purpose(s) for using the instrument

- Clinical
- Educational
- Coaching/Counseling
- Public Safety

### 3. Area(s) of professional expertise: (Check all that apply)

- Child/Adolescent Psychology (including School Psychology)
- Special Education
- Occupational Therapy
- Marriage & Family Counseling
- Adult Psychology (General)
- Neuropsychology
- I/O Psychology
- Other \_\_\_\_\_
- Career & Vocational Training
- Speech/Language/Hearing
- Developmental Psychology
- Forensic Psychology
- Rehabilitation
- Psychiatry

### 4. Which of the following describes your level of training?

<input type="radio"/> Doctorate	Year Completed	Institution	Field of Study
<input type="radio"/> Masters	Year Completed	Institution	Field of Study
<input type="radio"/> Bachelors	Year Completed	Institution	Field of Study
<input type="radio"/> Other	Year Completed	Institution	Field of Study

### 5. Check each course you have completed

Graduate Level — check "G"

- G Objective Personality Testing;
- G Tests and Measurements;
- G Psychometrics and Measurement Theory;
- G Vocational Assessment;
- G Abnormal Psychology or Psychopathology;
- G Personality

### 6. Acceptance of Responsibility

Acceptance of Responsibility for the Sound Use of Tests (see Purpose of Use Categories, page 162)

I wish to purchase test(s) for use under the following test purchase category:

- Category 1: Tests purchased for teaching or decision-making purposes
- Category 2: Tests purchased for research purposes
- Category 3: Tests purchased for library reference purposes (I have enclosed a letter)
- I plan to use the tests for other purposes than those described above. I have enclosed a letter that fully describes my intentions.

### 7. Professional organizations of which you are a member

I/we have general knowledge of measurement principles and of the limitations of test interpretation as called for in the qualified to use Standards for Educational and Psychological Tests. I also certify that I/we will interpret the results of the test materials being purchased as recommended in the Standards. Purchasers agree to comply with the following basic principles of minimum test security: test takers must not receive test answers before beginning the test; test users must adhere strictly to copyright law and under no circumstances photocopy, translate, alter, distribute, publish, or otherwise reproduce answer forms, test booklets, or manuals; access to test materials must be limited to qualified persons who agree to safeguard their use. I additionally certify that I have read, understood, and accepted the Terms and Conditions of Sale and Use on pages 158-159.

Signature    Date

### 8. Supervisor Endorsement for Graduate Students

- I agree to supervise this student's use of items ordered.
- I have included a separate Purchaser Qualification Form with my credentials.

Professor's Name    Department

Professor's Signature    Date